



# MAYU SPORT ACADEMY TENDER

## Tender for Supply of Essential Sports Equipment for Athletes

**Date of Publication:** 15 November 2024

**Tender Number:** MSA-001/2024

### 1. Objective and Purpose

Mayu Sport Academy, dedicated to supporting athletes in Maharashtra, is launching a tender to procure essential sports items for distribution to athletes and teams participating in academy events and programs. The academy aims to foster sports talent by ensuring that athletes have access to high-quality, reliable equipment. This tender invites eligible and qualified businesses to bid for the supply of these essential items as per the specific criteria outlined below.

### 2. Scope of Work

The selected suppliers will be responsible for the supply, packaging, and delivery of the specified sports items to the academy's distribution centres across various districts. The required items must meet the quality standards specified by Mayu Sport Academy and be delivered within the stipulated timeline. Failure to comply with the required standards or delays in delivery will result in penalties and, potentially, the termination of the contract.

### 3. Eligibility Requirements for Participation

To ensure that only capable and experienced businesses participate, the academy has set the following eligibility criteria:



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- **Nature of Business:** The applicant's business must be directly involved in the sale, manufacturing, and wholesale or retail distribution of sports equipment.
- **Experience:** The business must have been operational and actively involved in the sports equipment industry for a minimum of 2-3 consecutive years prior to the date of this tender.
- **Registration and Compliance:** Businesses must be duly registered under local and national laws, possessing all required licenses and permits to operate in Maharashtra.

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#### 4. Application Process

The application process is entirely online, aimed at providing a streamlined and accessible platform for all eligible suppliers. The application consists of several mandatory steps:

- **Online Application Submission:** All applications must be submitted exclusively through the Mayu Sport Academy online portal.
- **Application Login Fee:** A non-refundable application login fee is required to activate and validate the online application. This fee must be paid at the time of submission and will not be refunded under any circumstances.
- **Submission of Documents:** All relevant documents (as outlined in Section 11) must be uploaded in PDF format to complete the application. Incomplete applications or those without the required supporting documents will not be considered.

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#### 5. Financial Requirements

In order to secure the commitment of participating businesses and maintain the integrity of the tender process, the following financial requirements apply:



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- **Earnest Money Deposit (EMD):** A mandatory earnest money deposit of ₹9,999 must be submitted online at the time of application. This deposit serves as a security to ensure the commitment of the business throughout the tender process.
- **Security Deposit:** Upon being awarded the contract, selected businesses must submit a security deposit amounting to 5% of the total contract value. This security deposit will be calculated based on the approved quotation (red board) rate provided by the applicant.

**Refund Policy:** Both the earnest money deposit and security deposit will be refunded to applicants as per the academy's policies, subject to the completion of contractual obligations without breach or default.

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## 6. Selection and Evaluation Criteria

The selection process for awarding the contract will prioritize businesses that provide the following:

- **Quality of Goods:** Only suppliers offering goods of the highest quality will be considered. The academy reserves the right to verify the quality of items before acceptance.
- **Competitive Pricing:** Priority will be given to businesses quoting the lowest prices while maintaining acceptable quality standards.
- **Compliance with Specifications:** Suppliers must provide items that fully comply with the specifications provided by Mayu Sport Academy. Any deviation from these specifications may result in disqualification or penalties.

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## 7. Contract Terms



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- **Contract Duration:** The initial contract term is for 11 months. During this period, suppliers are expected to provide the required goods as per the order specifications and delivery timeline.
- **Contract Renewal:** Upon successful completion of the initial contract term, the academy may choose to extend the contract if the supplier demonstrates continued quality performance and offers competitive pricing.
- **Non-Compliance and Termination:** The academy reserves the right to terminate the contract if goods are not delivered on time, do not meet specified quality standards, or fail to meet any of the conditions set forth in this tender.

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## 8. List of Required Sports Items

The following items are required under this tender, and the selected supplier(s) will be responsible for the timely and accurate supply of these goods:

1. **Tennis Balls**
2. **Tennis Ball Cricket Bats**
3. **Stumps**
4. **Track Suits**
5. **Jerseys**
6. **Sports Shoes**
7. **Napkins**
8. **Caps**
9. **Cloth Shorts**
10. **Chess Boards**
11. **Socks**



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Each item should meet the quality standards specified by Mayu Sport Academy. The detailed specifications, if any, for each item will be provided upon the award of the contract.

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## 9. Pricing and Product Information Submission

Applicants are required to:

- **Provide Comprehensive Pricing Information:** Each item's price, including any applicable taxes, must be clearly stated in the application.
  - **Brand and Quality Information:** Suppliers must specify the brand and other relevant quality details of each item to ensure transparency and compliance with quality standards.
  - **Detailed Description of Goods:** Each item must be accompanied by a detailed description in the application, highlighting the features, durability, and other factors supporting quality claims.
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## 10. Delivery Requirements

- **Delivery Timeline:** Suppliers must deliver the goods within 10 days from the date of order placement. This timeline is mandatory and non-negotiable.
- **Late Deliveries and Penalties:** Delays in delivery that result in any loss to Mayu Sport Academy will lead to immediate cancellation of the contract and forfeiture of the security deposit.
- **Contract Termination:** The academy reserves the right to terminate the contract without prior notice if the supplier fails to meet delivery requirements, quality standards, or any other specified terms.



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## 11. Billing and Payment

- **Billing Cycle:** Payment will be processed every two months, contingent upon satisfactory delivery and acceptance of goods by the academy.
- **Non-Payment for Substandard Goods:** If the goods do not meet the quality specifications or differ from those described in the application, Mayu Sport Academy reserves the right to withhold payment for such items.

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## 12. Required Documentation for Application

The following documents are mandatory and must be uploaded in PDF format as part of the online application:

1. **Aadhaar Card** – for identification
2. **PAN Card** – for tax purposes
3. **Business License** – to verify legal business status
4. **Shop Act Registration** – for proof of shop establishment
5. **Enterprise Certificate** – to verify the establishment as a recognized enterprise
6. **Company Registration Certificate** – for proof of business registration
7. **GST Number** – for tax compliance
8. **Registered Address of Firm/Company** – for verification of business location

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## 13. General Terms and Conditions

1. **Application Fee and Deposits:** The application fee is non-refundable. Refunds for deposits will be processed following Mayu Sport Academy's standard policies.

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2. **Quality and Compliance:** Only goods matching the specified quality and approved brands will be accepted. The academy reserves the right to reject any substandard goods without liability for payment.
3. **Contract Renewal:** Contract renewal is contingent upon supplier performance in terms of quality, pricing, and delivery compliance.
4. **Right to Amend or Terminate:** Mayu Sport Academy reserves the right to modify or terminate this tender at its discretion, including the right to cancel applications not meeting eligibility requirements.
5. **Jurisdiction:** All legal matters related to this tender process shall be governed by the jurisdiction of [Insert Relevant Jurisdiction].

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#### 14. Penalty Clause for Non-Compliance

In case the supplier fails to deliver the materials within the specified 10-day timeframe or if the delivered products do not meet the required quality standards:

- **Forfeiture of Security Deposit:** The academy reserves the right to forfeit the security deposit in such cases, meaning the deposit amount will be frozen and not returned to the supplier.
- **Immediate Contract Termination:** Mayu Sport Academy may immediately cancel the contract without prior notice if the supplier does not comply with the delivery timeline or quality specifications.
- **No Payment for Substandard Goods:** If the goods delivered are of inferior quality or different from those specified in the application, no payment will be processed for such items, and they may be rejected outright.

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#### 15. Contact Information



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For further inquiries or assistance, please contact the Mayu Sport Academy Tender Office at:

- **Phone:** +91-9175160297
- **Website:** [www.mbsgoi.com](http://www.mbsgoi.com) / [www.shivdarshanenterprises.in](http://www.shivdarshanenterprises.in)
- **Email:** [tender@mbsgoi.com](mailto:tender@mbsgoi.com)
- **Address:** Sr No. 82/5, Nr. Jogeshwari Misal, Datta Nagar, Dighi, Pune 411015

*This document serves as the official tender document for the Mayu Sport Academy tender process. Businesses are advised to carefully review all terms and ensure compliance prior to submission.*



**OPERATION TEAM**

**MAYU SPORT ACADEMY**

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